

EXECUTIVE SUMMARY

Renewal and Additional Spending Authority 15-080T – Pest Control Services

The current Invitation to Bid (ITB) 15-080T – Pest Control Services was approved on January 21, 2015, with an initial three (3) year contract that will expire on December 31, 2017, plus two (2) one (1) year renewals. ITB 15-080T was originally awarded a spending authority of \$921,732. An additional increase of spend authority for \$200,000 was requested and approved on July 25, 2017, bringing the current total award amount to \$1,121,732.

This request is to exercise the first option-to-renew for ITB 15-080T for one (1) additional year January 1, 2018 through December 31, 2018, and increase the spending authority by an additional \$540,000.

The bid was originally awarded to Beach Environmental Exterminating, Inc. as a primary vendor, Hulett Environmental Services, Inc., as the first alternate, Terminix International, Inc., as the second alternate, and Orkin, LLC as the third alternate. Beach Environmental Exterminating, Inc. has agreed to renew the contract and has committed to provide a two (2) percent discount off current pricing, as such realizing future savings to the District. Terminix International, Inc. never responded to our request for renewal, and Hulett Environmental Services, Inc. and Orkin, LLC declined to renew.

This request to renew and increase the spending authority by \$540,000, bringing the contract value to \$1,661,732. The funding source will come from Physical Plant Operations (PPO) operating budget. The amount requested was determined based on PPO's requirements to satisfy the needs of the District.

After performing market research, including the current State of Florida, Department of Management Services' contract for Pest Control Services, we find that the discounted prices offered by Beach Environmental Exterminating, Inc. are fair, reasonable, and lower than the competition. When comparing our current average price of \$0.60 per 1,000 square feet, versus the State of Florida's established contract pricing for our region of \$1.11 per 1,000 square feet, our contract provides better pricing overall.

The District has contracted with Beach Environmental Exterminating, Inc. since the original award of this ITB. In the past three (3) years, there has been no disruption of service or concerns regarding this vendor's performance. PPO agrees with renewing the contract with Beach Environmental Exterminating, Inc. as the primary vendor, and continuing without an alternate as they have not needed to utilize any alternate vendor in the past three (3) years.

Upon careful evaluation of bids, it is in the best interest of the District to renew ITB 15-080T, rather than re-solicit.

FINANCIAL IMPACT

The total spending authority requested is \$540,000 as demonstrated in the breakdown below:

(historical average monthly expenditure)	\$31,345
(number of remaining months on original award)	7
(number of months requested on renewal)	12
(estimated forecasted spend)	\$595,555
(ten percent (10%) contingency provision)	\$59,555
(less unused authorized spending to-date)	-\$118,677
(Total spending authority requested (rounded up))	\$540,000